Job Posting

Organization: Wyland Foundation

Date: 6/8/20

Job Title:
Outreach Coordinator

Mission: Inspire lifelong stewardship of our ocean, lakes, rivers, streams, and wetlands.

About the Organization:

About the Wyland Foundation
Founded in 1993 by environmental artist Wyland (best known for his series of 100 monumental marine life murals), the Wyland Foundation, a 501c3 non-profit organization dedicated to promoting, protecting, and preserving the world’s ocean, waterways, and marine life. The foundation encourages environmental awareness through community events, education programs, and public art projects. [www.wylandfoundation.org](http://www.wylandfoundation.org)

About the Position:
Marketing/administrative professional to assist with a community outreach program. Approximately 75% phone work and 25% administrative work. Phone work is informational and to city officials, no cold calling. Administrative duties require strong knowledge of Google and basic computer skills. Strong verbal communication skills are essential. Basic knowledge or love of our environment helpful.

20-30 hours a week. Contract work. Visit wylandfoundation.org to learn more.

Qualifications:
Strong knowledge of Google and basic computer skills. Strong verbal communication skills are essential. Basic knowledge or love of our environment helpful.
Compensation: $12.50 per hour

To Apply/Contact Information:
Send resume to info@wylandfoundation.org

Deadline:
6/15/20